

Technical Director Job Description September 2020

Definition:

The Technical Director (TD) oversees the AVL (Audio, Video, Lighting) at Bemidji Covenant Church and holds responsibility for the excellence of the ministry for both Sunday and Wednesday (students & Compass) worship services and special events. During services, the TD will execute the Worship Director's service plan by directing the AVL teams. This person will be hired for a part-time position. The compensation package for this position will include salary and benefits.

Personal Requirements

The TD must be a committed follower of Jesus Christ; be actively growing in his/her current walk and relationship with Christ and understanding of the Word; support the Core Affirmations of the Evangelical Covenant Church; and maintain biblical standards for personal character.

Qualifications & Skills Required

Chemistry

1. To be a team player able to work cohesively with the church, other staff and volunteers.
2. To have pleasant and engaging interpersonal skills, possessing a good sense of humor and a positive, "can do" attitude.
3. Works well in community, as a team and individually; friendly, enthusiastic and joyful.
4. To have wisdom to avoid settings and activities in which personal integrity and the integrity of the church could be damaged.
5. Relate positively and effectively with staff, church leadership and the congregants they serve.
6. Ability to receive feedback and evaluation as needed.

Character

1. Love the Lord and have a committed, growing relationship with Him.
2. Love and respect Christ's body, the Church.
3. Understand, respect and support the theological distinctives, statement of faith and discipleship process of Bemidji Covenant Church and the ECC. Be a member or actively pursuing membership at Bemidji Evangelical Covenant Church.
4. To have a servant heart.
5. To be a role model to other staff and lay volunteers.

Competency

1. Abilities – Lead, recruit and train volunteer teams; manage details effectively and a skilled leader able to coordinate programs and volunteers.
2. Experience – working in team settings; project management
3. Skills – good social and communication skills; quick thinking and troubleshooting in high stress situations; possess a level of musicality and creative sensitivity that informs technical decision-making
4. Working knowledge of Audio/Video/Lighting Systems; Wireless Technology; Mac OSX and iOS; Computer Networking
5. Experience mixing audio successfully in a live environment
6. Competency in troubleshooting and small repairs
7. Must be willing to sign a statement in support and affirmation to practice the positions, and policies of Bemidji Covenant as well as the Evangelical Covenant Church.

Duties and Responsibilities:

This person will effectively administer all aspects of the Technical Director of Worship and develop teams that assist her/him in the duties and responsibilities under the authority of the Worship Director and Lead Pastor.

The TD needs to be able to communicate the necessary technical language (AVL) to each operator so that the vision and needs of the event are understood. As challenges arise, the successful TD will often troubleshoot, make repairs, or delegate to his/her team as necessary to remedy a given AVL situation in a timely manner.

This person will provide a mature and calm presence guiding and directing the AVL teams and executing the plans and policies created by the Worship & Compass ministry staffs; work diligently and efficiently, making use of good time-management skills; communicate thoroughly with church staff and others on the Worship ministry team; maintain confidentiality, and wise social discernment; submit to expectations for all church staff and teams according to the objectives and values of Bemidji Covenant as directed by the Lead Pastor.

Terms

Wages are based on 15-18 hours of work each week at \$15/ - \$18 hr. Actual terms will be negotiated upon hire based on the individual's competencies. Hours each week will be divided between services on Sunday and Wednesdays with rehearsals taking place primarily on evenings but sometimes weekends.

Accountability & Collaboration

The Technical Director will be guided by and report to the Worship Director and be accountable to the Lead Pastor.